

Ana Filan

Salinas, CA 93908

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EDUCATION

May 2023 **Spanish Language & Hispanic Cultures B.A.**
Cal State University Monterey Bay, Seaside, CA
GPA: 3.5

SKILL

Fluent in Spanish
Responsible, and punctual
Knowledge of Microsoft Word, Excel, Google docs, Powerpoint.

EXPERIENCE

2016-2019 **Hostess**
Rosine's Restaurant, 434 Alvarado St, Monterey, CA
Greet customers
Manage wait time
Seat customers
Take reservations
Provide friendly environment

2017-2019 **Child Care Worker**
SunFlower Daycare, 605 Rio rd Carmel by the sea, CA
Responsible and patient taking care of children from ages 3 months to 5
Years old
Planned activities
Prepared meals, cooked, and cleaned
Provided potty training